



Date: _____

73-555 San Geronio Way • Palm Desert, CA 92260
(760) 776-1600 Ext. 122 • psturgeon@jfkfoundation.org
Ophelia Project – a program of the John F. Kennedy Memorial Foundation

VOLUNTEER APPLICATION

All prospective Volunteers will have an interview and background check (at the applicant's expense) required by the Ophelia Project. In addition, Mentors will be required to undergo a second background check for the District they are assigned to (at the applicant's expense). Prior Department of Justice clearances are not transferable by law. We ask that Volunteers commit to at least one full school year of service.

APPLICANT DATA

Name: _____ Birthday (Month/Day) _____

Home Address: _____

City/State/Zip: _____

Home Telephone: _____ Cell Phone: _____

Email Address: _____ Fax: _____

Emergency contact: Name _____ Relationship _____

Address _____ Phone _____

Referred By: _____

How did you hear about the Ophelia Project? _____

A. Why are you interested in volunteering for the Ophelia Project?

B. What qualities and experience do you have that prepare you to be a good volunteer?

C. What hours, days and months are you available?

APPLICANT BIO

Employer (If applicable): _____ Position: _____

Address/Phone: _____

(Please attach a resume if you have one.)

<u>School Name</u>	<u>No. of Yrs. Completed</u>	<u>Did you Graduate</u>	<u>Degree or Diploma</u>
College/University/Vocational			

Primary Business, Career or Life Experience:

Community Affiliations such as groups, clubs or organization memberships and other activities that require ongoing commitment of time (please describe): _____

List special training, skills, interests or hobbies: _____

Languages other than English: _____

PROFESSIONAL OR VOLUNTEER REFERENCE

Name: _____ Telephone Number: _____

Occupation: _____ No. of Years Acquainted: _____

PERSONAL REFERENCE

Name: _____ Telephone Number: _____

Occupation: _____ No. of Years Acquainted: _____

VOLUNTEER OPPORTUNITIES

Please check your areas of interest:

<input type="checkbox"/> Ophelia Project Volunteer Mentor	<input type="checkbox"/> Historian/Photographer
<input type="checkbox"/> Ophelia Project Volunteer Speaker	<input type="checkbox"/> Media/Public Relations
<input type="checkbox"/> Special Events	<input type="checkbox"/> HeART Committee (Art Project)
<input type="checkbox"/> Alumni Ophelia Girls	<input type="checkbox"/> Administrative Support
<input type="checkbox"/> Development/Fundraising	Technology/Social Media
<input type="checkbox"/> Ambassador Leadership Team	Data Entry/Filing

Mentors are assigned to schools based on need. Below is a list of school sites that host Ophelia Project Sessions.

DSUSD	PSUSD	CVUSD
Colonel Mitchell Paige MS Indio MS John Glenn MS La Quinta MS Thomas Jefferson MS Desert Ridge Academy MS Palm Desert Charter MS Indio HS Shadow Hills HS Palm Desert HS La Quinta HS	Desert Springs MS Painted Hills MS Raymond Cree MS Desert Hot Springs HS Cathedral City HS Palm Springs HS Rancho Mirage HS	Toro Canyon MS Coachella Valley HS Desert Mirage HS

If there is a school or district you can't serve please list it below along with the reason:

If accepted as a Volunteer of the Ophelia Project I agree:

- To attend all required Volunteer meetings as scheduled.
- To attend required Volunteer Certification trainings specific to the Ophelia Project.
- To follow all rules and standard operating procedures as determined by Ophelia Project Board of Directors and the School District(s).
- To model appropriate behavior that creates safe social environments and embraces the philosophies of the Ophelia Project and the School District(s).
- To maintain professional diplomacy, courtesy and integrity in words and actions.
- To dress appropriately in conservative business attire.
- The Volunteer Roster and the information contained, is private and may not be shown to groups or individuals outside the Ophelia group; may not be used to promote any personal marketing, or cross-fundraising for other organizations.
- Volunteers may not use their volunteer position to promote religious, political economic or social bias.

APPLICANT STATEMENT

Ophelia Project is authorized to receive state summary criminal history information from the files of the Department of Justice for employment, volunteer, licensing or certification purposes. Ophelia Project further requires that fingerprint transactions submitted for this purpose be retained in Bureau files for California only subsequent arrest notification service pursuant to Section 11105.2 of the California Penal Code. Ophelia Project certifies that all requirements for criminal record security and privacy of individuals will be met. Ophelia Project will notify the Bureau of Criminal Identification and Information when it no longer has a legitimate interest in a subject, as required by Section 11105.2 of the California Penal Code.

By my signature below, I authorize investigation of all information contained herein pertinent to processing of this application for the Ophelia Project. Further, I understand that if accepted, Ophelia Project reserves the right to decline and / or rescind my volunteer status at any time with or without cause. Volunteer status will be reviewed annually and continuation as a Volunteer is by invitation. This application and all its contents will be kept confidential.

Applicant Signature

Date